MINUTES

CASS RURAL WATER USERS DISTRICT

December 19, 2019

The regular board meeting was called to order by Chairman Zuther Thursday, December 19, at Kindred, North Dakota.

Directors present:

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| Keith Finger | Toby McPherson | Brad Koetz |
| Barry Bowman | Mark Johnson | Todd Ellison |
| Jon Zuther | Jeff Dahl |  |

Directors absent:

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| Gordon Blixt |

Also present was Manager Jerry Blomeke and Bryan Ziegler of Bartlett & West.

The minutes of the November 21, 2019 regular meeting were approved as presented.

Manager Blomeke presented the summary of cash and investments for November2019.

Director Dahl moved and Director McPherson seconded a motion to approve the consent agenda. Motion Carried.

1. ANNUAL AGENDA

Director Johnson moved and Director Ellison seconded a motion to approve the Annual Agenda as presented. Motion Carried.

1. OFFICIAL NEWSPAPER

Director Koetz moved and Director Finger seconded a motion that the Cass County Reporter be designated as the Official Newspaper for Cass Rural Water District for 2020. Motion Carried.

1. MEMBER POLICY 1180

Director Ellison moved and Director Johnson seconded a motion that Member Policy 1180 be approved as presented. Motion Carried.

1. ENGINEERING SERVICES

Director McPherson moved and Director Finger seconded a motion to direct the manager and legal counsel to negotiate a three year contract with AE2S to provide engineering services. Motion Carried.

1. EMPLOYEE BENEFITS

Director Koetz moved and Director Finger seconded a motion that for 2020 employee contribution for family medical coverage increase to $276.88. Motion Carried.

Director Johnson moved and Director Ellison seconded a motion to approve employee pay scales as submitted by the manager. Motion Carried.

Director Ellison moved and Director McPherson seconded a motion to revise vacation policy to allow three weeks of vacation after 5 years of service(Policy #303). Motion Carried.

1. 2020 BUDGET

Director Finger moved and Director Johnson seconded a motion to approve the proposed 2020 budget as submitted. Motion Carried.

Manager Blomeke reported on the District’s operations for the month of November 2019.

The next regular Meeting was set for Thursday, January 23, 2020 at 6:00 p.m. in Kindred, North Dakota.

There being no further business brought to the Board, the meeting was adjourned.

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Barry Bowman, Secretary