MINUTES

CASS RURAL WATER USERS DISTRICT

December 20, 2018

The regular board meeting was called to order by Chairman Zuther Thursday, December 20, at Kindred, North Dakota.

Directors present:

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| Barry Bowman | Toby McPherson |  |
| Jon Zuther | Jeff Dahl |  |
| Mark Johnson | Brad Koetz |  |

Directors absent:

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| Keith Finger |
| Gordon Blixt |
| Todd Ellison |

Also present was Manager Jerry Blomeke.

The minutes of the November 15, 2018 regular meeting were approved as presented.

Manager Blomeke presented the summary of cash and investments for November 2018.

Director Dahl moved and Director Johnson seconded a motion to approve the consent agenda. Motion Carried.

1. ANNUAL AGENDA

Director Koetz moved and Director Dahl seconded a motion to approve the Annual Agenda as presented. Motion Carried.

1. OFFICIAL NEWSPAPER

Director Dahl moved and Director McPherson seconded a motion to designate the Cass County Reporter as the Official Newspaper of Cass Rural Water Users District for 2019. Motion Carried.

1. PAY CERTIFICATE #6 – LEONARD AREA ARSENIC PROJECT

Director Johnson moved and Director Koetz seconded a motion to approve Pay Certificate #6 in the amount of $341,692.27. Motion Carried.

1. EMPLOYEE BENEFITS

Director Koetz moved and Director Johnson seconded a motion to approve employee contribution for medical coverage be increased from $238.73 to $240.25. Motion Carried.

Director Johnson moved and Director McPherson seconded a motion to approve employee pay scale as submitted by Manager. Motion Carried.

Director Koetz moved and Director Dahl seconded a motion to approve proposed change to employee Policy #502a Work Schedules, raising rate to $35/day and removing reference to pagers. Motion Carried.

Director Dahl moved and Director McPherson seconded a motion to approve update to employee Policy #303 Vacation Benefits allowing 25 days vacation to employees who have over 20 years of service. Motion Carried.

1. 2019 BUDGET

Director Koetz moved and Director Dahl seconded a motion to approve the proposed budget for 2019 for Cass Rural Water District.

Motion Carried.

1. TRUCK PURCHASE

Director Johnson moved and Director McPherson seconded a motion to approve the purchase for a truck from Corwin Dodge for $37,754.00 or from Gateway Chevrolet for $37,750.00. Motion Carried.

Manager Blomeke reported on the District’s operations for the month of November2018.

The next regular Meeting was set for Thursday, January 24, 2019 at 6:00 p.m. in Kindred, North Dakota.

There being no further business brought to the Board, the meeting was adjourned.

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Barry Bowman, Secretary