

MINUTES

CASS RURAL WATER USERS DISTRICT

November 20, 2025

The Cass Rural Water Users District Board of Directors met on Thursday, November 20, 2025, at 6:00 p.m. at Cass Rural Water Users Office in Kindred, North Dakota. The following Directors were present:

Keith Finger	Alan Idso	Todd Ellison
Barry Bowman	Jeff Zaun	
Jon Zuther	Jeff Dahl	

The following Director was absent:

Brad Koetz  
Toby McPherson

Also present was Manager Brent Brinkman, CFO Scott Mann, Kellen Grubb of AE2S and Sean Fredricks of Ohnstad Twichell.

The minutes of the October 23, 2025 regular meeting were approved as presented.

Manager Brent Brinkman presented the summary of cash and investments for October 2025.

Director Dahl moved and Director Ellison seconded a motion to approve the consent agenda.  
Motion Carried.

**A. PAY CERTIFICATE NO. 7 – CRWD NEW OFFICE – LEE JONES & SON**

Director Finger moved and Director Zaun seconded a motion to approve Pay Certificate No. 7 on CRWD New Office with Lee Jones & Son for the amount of \$106,780. Motion Carried.

**B. THARALDSON ETHANOL 2026 RATE INCREASE**

Director Idso moved and Director Finger seconded a motion to approve raising Tharaldson Ethanol rates by \$.20 to \$.60/1,000 with a total of CRWD and Fargo to \$4.12 starting January 1<sup>st</sup>. Motion Carried.

**C. 2026 OFFICIAL NEWSPAPER**

Director Dahl moved and Director Ellison seconded a motion that the Cass County Reporter be designated as the Official Newspaper of Cass Rural Water District for 2026. Motion Carried.

#### D. 2026 ANNUAL AGENDA

Director Ellison moved and Director Dahl seconded a motion to approve the Annual Agenda as presented. Motion Carried.

#### E. 2026 ANNUAL BUDGET

Director Idso moved and Director Finger seconded a motion that the 2026 Annual Budget be approved as presented. Motion Carried.

#### F. 2026 EMPLOYEE SALARY & BENEFITS

Director Ellison moved and Director Zaun seconded a motion to adjust Employee Contribution for Family Medical Coverage from \$400.85 to \$391.78 and approval of employee pay scales. Motion Carried.

#### G. STAFF YEAR END BONUSES

Director Dahl moved and Director Idso seconded a motion to approve 2025 bonus for employees, \$200 per month of service. Motion Carried.

Manager Brinkman reported on the District's operations for the month of October 2025.

The next regular Meeting was set for Thursday, December 18, 2025 at 6:00 p.m. in Kindred, North Dakota.

There being no further business brought to the Board, the meeting was adjourned.

---

Barry Bowman, Secretary